

**OFFICIAL INFORMATION
OF THE CZECH NATIONAL BANK**
of 20 September 2023

regarding Articles 23, 24 and 25 of Act No. 6/1993 Coll., on the Czech National Bank, as amended, and regarding Decree No. 253/2013 Coll., stipulating the terms and conditions for creating minimum reserves

The Czech National Bank hereby provides the following information regarding Articles 23, 24 and 25 of Act No. 6/1993 Coll., on the Czech National Bank, as amended (hereinafter referred to as the “Act”), and regarding Decree No. 253/2013 Coll., stipulating the terms and conditions for creating minimum reserves (hereinafter referred to as the “Decree”):

PART ONE

I. Accounts for holding minimum reserves
(Regarding Article 24(1) of the Act)

1. A bank or a foreign bank branch (hereinafter referred to as a “bank”) and a credit union (hereinafter referred to as a “credit union”) shall hold minimum reserves as follows:
 - a) where it is a direct participant of the CERTIS payment system operated by the Czech National Bank, it shall hold the minimum reserves on its payment system account and also on its cash deposit and withdrawal account¹ with the Czech National Bank, if it has opened such an account,
 - b) where it is not a participant of the CERTIS payment system, it shall hold the minimum reserves on a special minimum reserves account with the Czech National Bank; in such case the bank or credit union shall apply in writing for the opening of the said special account at least ten business days before the start of the maintenance period in which it is required to deposit minimum reserves with the Czech National Bank for the first time.

¹ Where a bank or a credit union has entered into an account agreement with the Czech National Bank for the purpose of depositing and withdrawing small amounts of cash (deposits limited to CZK 5 million), the balance on this account shall not be included in compliance with the reserve requirement in accordance with this agreement.

2. A bank or a credit union shall contact Department 620 – Risk Management and Transactions Support with an application to open a payment system account with the Czech National Bank. The contact e-mail address is:

certis@cnb.cz

and the contact persons are:

Kateřina Petrašová	telephone: 224 413 675	e-mail: Katerina.Petrasova@cnb.cz
Eva Konečná	telephone: 224 412 395	e-mail: Eva.Konecna@cnb.cz
Monika Humlová	telephone: 224 413 355	e-mail: Monika.Humlova@cnb.cz

3. A bank or a credit union shall contact Department 330 – Cash with an application to open a cash withdrawal and deposit account with the Czech National Bank. The contact persons are:

Jana Bidlová	telephone: 224 412 703	e-mail: Jana.Bidlova@cnb.cz
Tomáš Pekárek	telephone: 224 413 897	e-mail: Tomas.Pekarek@cnb.cz

4. A bank or a credit union shall contact Department 220 – Budget and Accounting with an application to open a special minimum reserves account with the Czech National Bank. The contact e-mail address is:

uctybank@cnb.cz

and the contact persons are:

Marie Hartmannová	telephone: 224 412 309	e-mail: Marie.Hartmannova@cnb.cz
Miloslava Říhová	telephone: 224 412 827	e-mail: Miloslava.Rihova@cnb.cz

II. Reserve base (Regarding Article 5 of the Decree)

1. To determine the reserve base for a particular maintenance period,
 - a) a bank shall use the statement Bil (ČNB) 1-12 “Monthly balance of assets and liabilities of a bank/foreign bank branch”, data area RIS11_26 “Data for the reserve requirement calculation”, and
 - b) a credit union shall use the statement DZ (ČNB) 26-12 “Monthly statement of selected liabilities for the reserve requirement calculation and of insured deposits”, data area RIS11_26 “Data for the reserve requirement calculation”.

2. The reserve base shall be determined according to the following formula (using column 1 “Residents and non-residents, total”):

row 7 column 1 – row 8 column 1 + row 9 column 1 – row 10 column 1 – row 11 column 1 + row 12 column 1 – row 13 column 1 – row 14 column 1

Row 7: deposits and loans accepted from entities other than banks or credit unions with maturity up to and including two years

Row 8: loans from repo transactions accepted from entities other than banks or credit unions with maturity up to and including two years

Row 9: non-marketable debt securities issued with maturity up to and including two years

Row 10: banks’ holdings of non-marketable debt securities issued with maturity up to and including two years

Row 11: credit unions’ holdings of non-marketable debt securities issued with maturity up to and including two years

Row 12: other debt securities issued with maturity up to and including two years

Row 13: banks’ holdings of other debt securities issued with maturity up to and including two years

Row 14: credit unions’ holdings of other debt securities issued with maturity up to and including two years

Maturity is understood to mean the original maturity of liabilities.

The calculated required amount of minimum reserves shall be rounded to the nearest whole koruna.

III. Verification of the required amount of minimum reserves

(Regarding Article 5 of the Decree)

1. The bank or the credit union shall calculate the required amount of minimum reserves and, in order to verify the correctness of its calculation, shall notify the Czech National Bank thereof at the latest on the 25th calendar day of the month preceding the month in which the maintenance period starts. The Czech National Bank shall acknowledge the notified amount of minimum reserves at the latest by the end of the business day preceding the start of the maintenance period. If the notified amount of minimum reserves does not match the calculation made by the Czech National Bank, the required amount of minimum reserves shall be determined by consultation between the Czech National Bank and the bank or credit union concerned within the deadline given in the second sentence of this paragraph.

2. For the purposes of calculating the required amount of minimum reserves, the Czech National Bank shall take into account revisions to the amount of minimum reserves resulting from corrections made to erroneous reporting of liabilities in the statistical statements at the latest by the 15th calendar day of the month in which the maintenance period started. The requisites of such revisions are: written form, a specification of the amount of liabilities whose revision has affected the reserve base, the revised required amount of minimum reserves, and a brief justification. The Czech National Bank shall send its opinion within three business days of receiving the request.

3. If the day on which the time limit specified in the first sentence of paragraph 1 and the first sentence of paragraph 2 is to end is not a business day, the last day of the time limit shall be the nearest following business day.

4. To notify and revise the required amount of minimum reserves, a bank or a credit union shall contact Department 630 – Financial Markets and Resolution. The contact e-mail address is:

pmr.potvrzeni@cnb.cz

and the contact persons are:

Jana Staňková	telephone: 224 412 255	e-mail: Jana.Stankova@cnb.cz
Lucie Křížová	telephone: 224 412 310	e-mail: Lucie.Krizova@cnb.cz
Petr Milisderfer	telephone: 224 414 283	e-mail: Petr.Milisderfer@cnb.cz
Pavel Pokluda	telephone: 224 413 004	e-mail: Pavel.Pokluda@cnb.cz

IV. Maintenance period (Regarding Article 4(1) of the Decree)

The maintenance period calendar, including the applicable statement for calculating the minimum reserves for the rest of 2023 and for 2024, is as follows:

Reserve maintenance period	Statement for calculating minimum reserves as of
from 5 October 2023 to 1 November 2023	31 August 2023
from 2 November 2023 to 6 December 2023	30 September 2023
from 7 December 2023 to 3 January 2024	31 October 2023
from 4 January 2024 to 31 January 2024	30 November 2023
from 1 February 2024 to 6 March 2024	31 December 2023
from 7 March 2024 to 3 April 2024	31 January 2024
from 4 April 2024 to 1 May 2024	29 February 2024
from 2 May 2024 to 5 June 2024	31 March 2024
from 6 June 2024 to 3 July 2024	30 April 2024
from 4 July 2024 to 31 July 2024	31 May 2024
from 1 August 2024 to 4 September 2024	30 June 2024
from 5 September 2024 to 2 October 2024	31 July 2024
from 3 October 2024 to 6 November 2024	31 August 2024
from 7 November 2024 to 4 December 2024	30 September 2024
from 5 December 2024 to 1 January 2025	31 October 2024

V. Compliance with the reserve requirement in a maintenance period
(Regarding Article 3(3) and (4) of the Decree)

1. The minimum reserve requirement shall be met if the average daily balance on the account or accounts referred to in point I item 1 (accounts for holding minimum reserves) on which the bank or credit union holds minimum reserves (hereinafter referred to as the “average daily balance on accounts for holding minimum reserves”) for the maintenance period is not lower than the minimum reserve requirement.
2. The average daily balance on the accounts for holding minimum reserves shall be calculated from the end-of-day balances on these accounts. The average daily balance on the accounts for holding minimum reserves for the maintenance period shall be calculated as the sum of the end-of-day balances on these accounts divided by the number of calendar days in the maintenance period and shall be rounded to the nearest whole koruna. For non-business days, the end-of-day balance of the nearest preceding business day shall be used for the sum of the end-of-day balances on these accounts.
3. If the bank or credit union holds minimum reserves on a cash deposit and withdrawal account pursuant to point I item 1 a) and the end-of-day balance on this account is negative (a debit technical balance), a zero balance shall be used to calculate the average daily balance on this account for the relevant day.

VI. Remuneration of reserve holdings
(Regarding Article 24(1) of the Act)

The interest rate on minimum reserves shall be 0%.

VII. Measures imposed in the event of non-compliance with the reserve requirement
(Regarding Article 25 of the Act)

1. Where the bank or credit union fails to hold the required amount of minimum reserves, the Czech National Bank is entitled to charge it interest at the average Lombard rate in the period in which it should have maintained the required minimum reserves, increased by 5 percentage points, but at least 5%, on the amount of the required minimum reserves which the bank fails to provide. The amount which the bank fails to provide shall be the difference between the required amount of minimum reserves (point II and Article 3 of the Decree) and the average daily balance on the accounts for holding minimum reserves (point V, item 2) over the maintenance period.

2. Interest paid for non-compliance with the reserve requirement shall be calculated according to the following formula:

$$SU_t = \frac{ND_t \times n_t \times SUS_t}{360 \times 100} \qquad SUS_t = \sum_{i=1}^{n_t} \frac{sus_i}{n_t}$$

where:

- SU_t = interest charged for non-compliance with the reserve requirement in maintenance period t
- ND_t = the non-compliance amount (the difference between the required amount of minimum reserves and the average amount of minimum reserves in maintenance period t)
- SUS_t = the average rate for non-compliance with the reserve requirement in maintenance period t
- i = the i-th calendar day of maintenance period t
- sus_i = the rate for non-compliance with the reserve requirement on calendar day i (the Lombard rate increased by 5 percentage points, at least 5%)
- n_t = the number of calendar days in maintenance period t

3. The Czech National Bank shall calculate the interest charged for non-compliance with the reserve requirement to three decimal places and round the final interest to the nearest heller.

4. The Czech National Bank shall collect the interest charged for non-compliance with the reserve requirement on the 15th calendar day of the month following the month within which the maintenance period started. Where this is not a business day, the Czech National Bank shall collect the interest on the following business day.

5. The Czech National Bank shall debit interest charged for non-compliance with the reserve requirement to the accounts referred to in point I, item 1. If the bank or credit union holds minimum reserves simultaneously on a payment system account and a cash deposit and withdrawal account pursuant to point I item 1a), the interest shall be debited solely to the payment system account.

VIII. The holding of minimum reserves in the event of the conversion, transfer of the business or winding-up of a bank or credit union

It is recommended that the procedure regarding compliance with the reserve requirement in the event of the conversion, transfer of the business or winding-up of a bank or credit union be consulted with the Czech National Bank sufficiently in advance.

PART TWO

IX. Remuneration of excess reserves

(Regarding Article 23 of the Act)

1. Excess reserves shall mean the amount by which the average daily balance on the accounts for holding minimum reserves (point V, item 2) exceeds the minimum reserve requirement (point II and Article 3 of the Decree) over the maintenance period.
2. Excess reserves shall also mean the average credit balance for the interest period on the payment system account in the CERTIS system which has been opened for a CERTIS direct participant that is not subject to the minimum reserve requirement.
3. The interest period shall be the same as the maintenance period for minimum reserves.
4. The interest rate on excess reserves shall be 0%.

PART THREE

X. Final provision

This Official Information shall apply from 5 October 2023. As of the same day, Official Information of the Czech National Bank of 24 October 2022, regarding Articles 23, 24 and 25 of Act No. 6/1993 Coll., on the Czech National Bank, as amended, and regarding Decree No. 253/2013 Coll., stipulating the terms and conditions for creating minimum reserves, shall cease to be in force.

Deputy Governor
Eva Zamrazilová

Financial Markets and Resolution Department